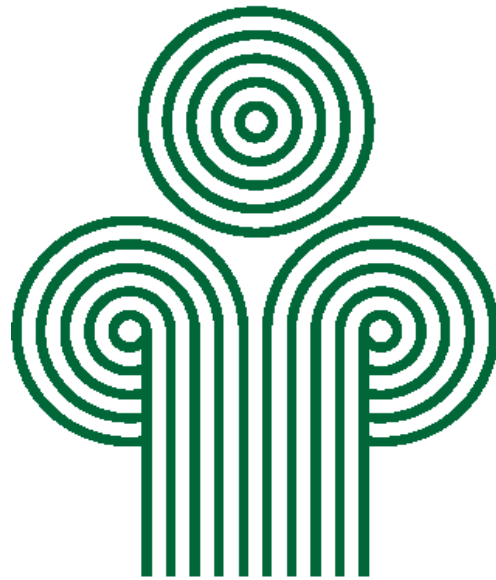


BANK NOTE PAPER MILL INDIA PRIVATE LIMITED



TENDER DOCUMENT FOR SUPPLY OF SAND FOR GYRO SAND FILTER

BNPM/TEN/SAND/287/2017-18

Date: Dec 20, 2017

**TENDER DOCUMENT FOR THE SUPPLY OF SAND FOR
GYRO SAND FILTER**

At Bank Note Paper Mill India Private Limited (BNPMIPL), Mysore.



Corporate Office:
BANK NOTE PAPER MILL INDIA PRIVATE LIMITED
Administrative Office Building,
Entry Gate 1, Paper Mill Compound, Note Mudran Nagar
Mysore – 570003



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I. NOTICE INVITING TENDER

Sl. No.	Description of Material	Unit of Measurement	Quantity
1	Sand (Quartz sand and gravel (dried))	Metric Ton (MT)	100

Last date and time of quotation submission.	14.00 hrs. on 02/01/2018
Due date and time of quotation opening.	15.00 hrs. on 02/01/2018

Sealed quotation is invited for the supply of SAND for GYRO SAND FILTER as per terms & conditions mentioned in this tender. You are requested to quote strictly as per the guidelines given in the tender and submit your quotation duly signed and stamped. Otherwise the quotation shall be rejected summarily.

PRICE:

You are required to submit your competitive price as per the enclosed format of Price Bid for "Supply of Sand for Gyro Sand Filter" after considering all the factors involved in the said tender and the price break up there in. Bidder shall quote total Price inclusive of packing & forwarding charges, taxes and other statutory levies. This total Price may also be referred as Contract Price.

For and on behalf of
Bank Note paper Mill India Pvt. Ltd.

(Alok Kumar)
Deputy General Manager



II. TERMS AND CONDITIONS

Bank Note Paper Mill India Private Limited (BNPMIPL) is a Joint Venture Company between Security Printing and Minting Corporation of India Limited (100% owned by Government of India) and Bharatiya Reserve Bank Note Mudran Private Limited (A wholly owned Subsidiary of Reserve Bank of India) incorporated for manufacture of Banknote paper for India.

TECHNICAL SPECIFICATIONS FOR THE PROCUREMENT OF SAND (QUARTZSAND AND GRAVEL (DRIED) IN DRY FORM

Sr. No.	Parameters (DIN 66165)	Unit	Specification
1.	SiO ₂	%	96.9
2.	Al ₂ O ₃	%	1.6
3.	Fe ₂ O ₃	%	0.03
4.	TiO ₂	%	0.04
5.	CaO+MgO	%	0.05
6.	K ₂ O+Na ₂ O	%	1.1
7.	Loss on ignition	%	0.2
8.	Bulk Density (DIN 52110)	Kg/m ³	1500

1. Sealed quotations are invited by BNPMIPL for the Supply of Sand for Gyro Sand Filter. The following details to be submitted as under:-

A) TECHNICAL SPECIFICATIONS :-



Screen Analysis %

2.0 - 4 mm	28±5 %
1.4 - 2.0 mm	65±10 %
< 1.4 mm	7±5 %

Note: The sand shall predominantly be siliceous material which should resist degradation during handling and use. Specified corn size distribution should be achieved by screening and not by crushing. Crushed gravel or sand is not acceptable. Washed sand quality is required.

Rejection Criteria:

- Fines are defined for above size and quality of sand as particles passing through a 30 mesh screen. Contents of fines should not exceed 1.5% per weight, if it exceeds 1.5%, pro-rata deduction will be made.
- Sand must be washed three times by the supplier and every supply must accompany a certificate declaring three times washing of quartz sand.

B) QUALITY CONTROL REQUIREMENT :-

1. Quality: Quality is essence of this tender. The supplier shall supply the material as per "Technical Specification". The material supplied will be inspected at our factory. Quantity as ascertained on receipt of above material at our site will be treated as quantity supplied wherever the package/materials are received intact. For each supply/consignment, test/quality certificate should be send without fail. As regards quality, our laboratory analysis report will be final and our decision on acceptance or rejection will be final and binding on you.

2.Packing: It is desired that the sand to be supplied in 20-25 kg good quality polyethylene bags.

3. Packing Standards

The packing material should be clean free from dust and other foreign material etc. Each bag should be marked with indelible ink as Name of Supplier, Sr. No. of bag, Gross Tare weight, any other information which bidder wants to add and should invariably enclose individual bag wise weight list in duplicate with the documents to enable us to verify and process your bills and same should be followed for all supplies, failing which payment will be withheld.

Sample will be taken from one bag out of 25 bags randomly, for lab testing and checking of tare weight of packing material. Bidder should note that weight of packing material will be deducted from bill.



Supply in loose bags / uncovered bags / partially covered bags/bags with holes, half-filled bags etc. will be rejected at supplier risk and cost.

5. **Rejection:** The details of rejection criteria are mentioned in “Technical Specification” and see above Sr. No. 3. Materials not meeting our specification will be rejected outright and the rejected material shall be taken back within 7 days at the risk and cost of the supplier and replacement should be made within 7 days from the date of intimation.

(c) Important points to be considered while submitting Quotation:-

1. Quotation shall be addressed to The General Manager, Bank Note Paper Mill India Private Limited and should be submitted before 1400 Hours on **Jan 02, 2018** in sealed covers at the office of BNPM at **Administrative Office Building, Entry Gate.1, Paper Mill Compound, Note Mudran Nagar, Mysore-570 003.** Tenders in person may be handed over to Shri. Alok Kumar (DGM)

2. **ELIGIBILITY CRITERIA:** The prospective bidders should have the following eligibility criteria and should submit the documents as mentioned below.

- a) Bidder firm should have manufactured / supplied minimum 30MT of Sand to any industries in any one year during last five years period ending 30-11-2017.
- b) Bidder Firms should not have suffered any financial loss for more than one year during the last three years ending 31.03.2017
- c) Proof of registration i.e.,GST and PAN.

3. **COST OF TENDER FORM:** The cost of tender is Rs.1000/- (or) EURO 14 and is non-refundable. The cost of tender shall be paid by Demand draft payable at Mysore in favour of Bank Note Paper Mill India Private Limited payable at Mysore should be submitted in the envelope containing Earnest Money Deposit (EMD).

4. **EARNEST MONEY DEPOSIT (EMD):**

Interest free EMD of Rs 15,000/- (Rupees Fifteen Thousand Only) (or)EURO 198. The EMD shall be paid by Demand Draft in favour of Bank Note Paper Mill India Private Limited payable at Mysore. The EMD of unsuccessful bidders shall be returned on finalization of the tender. The EMD of successful bidder shall be returned on completion of supply. The tender without EMD shall be liable for rejection.



The tenderers who are currently registered and, also, will continue to remain registered during the tender validity period with DGS&D or with National Small Industries Corporation, New Delhi /MSME are exempted from payment of earnest money. In case the tenderer falls in these categories, it should furnish certified copy of its valid registration details (with DGS&D or NSIC or MSME as the case may be).

5. Quotation should be submitted in a sealed cover, to the office of the BNPM, super subscribed **“Supply of Sand for Gyro Sand filter”**. The tender shall be submitted as follows.

- a) Envelope -1 shall contain the following
 - (i) Cost of tender document in the form of DD of Rs 1000/- (or) EURO 14
 - (ii) EMD of Rs 15,000/- in the form of DD (or) EURO 198 though BG.
 - (iii) Technical Deviations, if any.
 - (iv) Documentary proof in support for eligibility criteria.
 - (v) Copy of the blank tender document without any reference to price duly signed on all pages.
- b) Envelope -2 shall contain the following
 - I. Price Bid as per Schedule of Price of the Tender document.

All above 2 envelopes shall be put in one envelope and super subscribed **“Supply of Sand for Gyro Sand Filter”**.

6. Quotations not properly filled, mutilated with incorrect calculations or generally not complying with the conditions may be rejected.

7. Tenderers should quote their prices and rates both in figures and in words. No blank spaces shall be left. All erasures and corrections made while filling up the tender shall be initialed by the tenderer.

8. If the quotation is made by Proprietary Firm then it shall be signed by proprietor, if the quotation is made by partnership firm then it has to be signed by the partner, if the quotation is made by the company/corporate other than limited companies then it has to be signed by the authorized person to enter into such contracts. A copy of such power of attorney, if applicable or similar authorizing letter shall be enclosed. If it is made by a Partnership Firm it shall be signed with the Co-Partner named by a member of the firm who shall sign in his own name and give the name and address of each partner of the firm and attach a copy of Power of Attorney with the quotation authorizing him to sign on behalf of the other partners. A certified copy of the registered partnership deed shall also be submitted along with the quotation.



9. The quotation shall remain open for acceptance for a period of **30 days** from the date of opening of the tender.

10. For any clarification bidder may contact Shri. Alok Kumar (DGM) on any working days. Before quoting the price, contractor is advised to go through this tender to understand the scope of supply. After quoting price and opening of the quotations, it will be implied to assume that the tenderer has fully understood the scope of supply, detail specification of the tendered product and terms & conditions of the tender.

11. It should be understood that the quantities specified herein are only approximate & the schedule is liable to alterations by omission, deductions or additions at the discretion of the owner/consultant without affecting the terms of the contract.

12. Prices quoted should be for an individual contract basis and should include all royalties, taxes, and any statutory component levies by the Central and state governments and other statutory bodies. The rates quoted will be treated as all inclusive and no further claims whatsoever will be entertained in this respect.

13. Matters not covered by the specifications given in the contract as a whole shall be covered by the relevant Indian Standard Codes. If such codes for a particular subject have not been framed, the decision of the Owner shall be final.

14. The acceptance of the quotation will rest with the Owner, who does not bind himself to accept the lowest quotation and reserves to himself the authority to reject any or all of the quotations received without assigning any reason thereof.

15. After acceptance of the quotation, the owner shall issue the work order.

16. **QUANTITY:** The quantity indicated in the tender is indicative. The exact quantity may vary $\pm 10\%$ at the time of placement of purchase order / delivery. BNPMIPL shall reserves the right to foreclose the order before the expiry of the validity depending upon need or if the supplies are not as per delivery schedule or the supply is found to be unsatisfactory.

17. EVALUATION CRITERIA:

(i) Initially Techno-commercial bid of the bidder shall be opened. The eligibility criteria of the bidder shall be scrutinised and evaluated by the competent committee/ authority with reference to the parameters prescribed in the tender document. Subsequently, in the second stage the financial bids of only technically acceptable offers as decided in first stage shall be opened for further scrutiny and evaluation. Intimation regarding opening of financial bids shall be given to acceptable tenderers to enable them to attend the financial bid opening, if they so desire.

(ii) The method of evaluation of bidder for awarding the Contract



consolidated grand total offered by the bidder and will be decided taking into consideration of the total offered price for delivery up to BNPM, Mysore.

(iii) All responsive tenderers shall be evaluated as per the terms & conditions of the tender. The basis for arriving at the lowest responsive bidder shall be as per the price quoted for DAP, Mysore. However, the purchaser reserves the right to place order on the firm for CIP/CIF/FOB/FCA (sea or air as well).

(iv) In case of Indigenous offers: the prices quoted shall be compared on a total price basis (DAP, Mysore), including all taxes, duties, packing & forwarding charges, freight, insurance etc. as per the price schedule.

(v) In case of Imported Offers, the tenderer will be required to quote on FOB as well as CIF/CIP basis. For comparison, the CIF price shall be multiplied with the exchange rate between INR and quoted foreign currency, for the purpose of equitable comparison and evaluation, as per the B.C. selling exchange rates established by the State Bank of India for similar transactions, as on the date of tender opening. Customs and countervailing duty as applicable on accessible value (CIF + landing charges etc.) will then be added on the CIF price, thus converted into Indian Currency. On the CIF price, specified charges 1% of CIF price for port clearance and forwarding charges and estimated average inland freight up to destination will be added to arrive at the total price.

Accordingly, the bid shall be evaluated and shall be finalised in INR and contract will be awarded in INR to the successful bidder.

(vi) For comparison of imported offer with indigenous offer, total landed cost of indigenous offer shall be compared with the total landed cost of import offer. The tenders received and accepted will be evaluated to ascertain the best and lowest evaluated tender in the interest of the purchaser, for the complete supply covered under the tender document.

(vii) Evaluation shall be based on overall L1 rate based on the present value of calculation.

(viii) Purchaser may visit the facility of the bidders, for verification of their technical capability viz., experience, past performance, capability, equipment, manufacturing/cleaning facility, packing & forwarding procedures, etc. In case if the bidder fails to establish his claims, the offer will be summarily rejected. Expenses for such visit/s will be borne by the Purchaser. The bidder shall facilitate the above verification.

18. TERMS OF PAYMENT & SECURITY DEPOSIT: Payment shall be made only after delivery and acceptance of the materials at our Stores in good condition as per our specifications subject to fulfillment of security deposit clause.

(i) For Indigenous offer, 100% of Invoice Value on receipt and acceptance of goods by the consignee at destination and on production of all required documents by the supplier and for Imported offers, 100% Payments shall be made through an Irrevocable Letter of Credit (LC) as follows- LC charges outside India to be borne by bidders / contractors. LC charges in India shall be borne by the Pur



19. Performance Bond/ Security:

Within twenty one (21) days after the issue of PO by BNPM, the supplier shall furnish performance security to BNPM for an amount equal to ten percent (10%) of the total value of the contract, valid till completion of the supply. Alternatively, bidder may also request BNPM to hold the 10% of the total value of the contract from the first bill as a security deposit.

20. PAYMENT OF CGST, SGST, IGST & UTGST RELATED CLAUSE:

The suppliers are required to adhere the following procedure in order to honour the payment against CGST, SGST, IGST & UTGST in the invoice:

- i. An invoice issued by the supplier of goods or services or both should be in accordance with the provisions of section 31 of the CGST Act and should contain all the prescribed informations in accordance with Chapter VI of CGST Rules, 2017;
- ii. A debit note issued if any, by a supplier should be in accordance with the provisions of section 34 of the CGST Act;
- iii. The supplier should mandatorily upload the aforementioned documents in GSTR -1, details of outward supplies of goods or services within the prescribed time under GST Act;
- iv. The supplier should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of government after adjusting with ITC if any.

21. LIQUIDATED DAMAGES

Delivery and completion dates are binding on the vendor and no variation of delivery & completion dates can be permitted except with prior written permission from the purchaser.

If the supplier fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the contract, BNPM shall, without prejudice to other rights and remedies available to BNPM under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the 0.5% (Half) percent of the delivered price of the delayed goods and/ or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% of the delayed goods' or services' contract price(s).

22. RISK PURCHASE CLAUSE:

If the Seller fails to abide by the terms and conditions of this agreement, or fails to supply the material as per the delivery schedule or any time repudiates the contract, the purchaser will have the right to

Appropriate the Security Deposit (by invoking the Bank guarantee) de



the seller as per clause 6.0 of GCC and procure the tender item from other agencies at the risk and cost of the seller

The cost difference between the alternative arrangement and seller's tendered value will be recovered from the seller along with the other incidental charges.

In case of procurement through alternative sources, and if procurement price is lower, no benefit on this account will be passed on to the seller.

23. FORE-CLOSURE CLAUSE:

If at any time during the continuation of this contract, the use of material ordered in this contract is completely banned or due to drastic change in Government policy its use as, raw material is discontinued or is declared hazardous to public health or cause rising to civil commotion, epidemics, wide-spread strikes and 21 days' notice of such eventualities is given by purchaser to the seller, the seller without any right to enforce the contract, will agree to the fore-close the performance of balance portion of this contract and in that event no claim for damages or loss will be lodged against the purchaser.

24. DISCREPANCY IN PRICES: If there is an error in a total price, which has been worked out through addition and/or subtraction of subtotals, the subtotals shall prevail and the total corrected. If there is any discrepancy between the amount expressed in words & figures the amount in words shall prevail in a tender.

25. TIME SCHEDULE: The delivery shall be made in staggered manner as per the delivery schedule finalised at the time of order. Time is the essence of this contract.

26. DEFECTIVE STORES: If the supplied material or any portion thereof is declared defective by the Inspection Committee/Officer nominated by the Company, or found defective /substandard at the time of ultimate use, the same will stand rejected under the terms & conditions of the contract and the tenderer shall replace such goods within 7(seven) working days at their risk and cost. Besides supplier will also be compensated for the loss/damage caused due to supply of defective materials. In case the defective/rejected goods are not removed from the premises of the Paper Mill within 7days, the company has the right to dispose of the rejected/defective goods without referring to the suppliers and shall accept no responsibility whatsoever in this respect.

27. EXTENSION OF TIME: If the contract is delayed in the progress of supply by changes ordered in the supply, or any clause which the Owner shall decide to justify the delay, then the time of completion shall be extended by a reasonable time. No such extension shall be allowed unless requests for extension are made in writing immediately by the contractor to the Owner on occurrence of the delay.

28. SETTLEMENT OF DISPUTES: All disputes and differences of any kind whatsoever arising out of or in connection with the contract, whether



progress of the supply or after their completion except accepted matters shall be referred by the Contractor to the Managing Director, BNPMIPL and the BNPMIPL shall within a reasonable time after their presentation make and notify decisions thereon in writing, same shall be final and binding.

29. VENDOR PERFORMANCE:-

Vendor shall be evaluated for their performance. The performance shall be based on timeliness of deliveries, quality of the material supplied, technical support, quality of after-sales service if any, replacement of the defective material if any, responsiveness etc.

Based on the above criteria, the vendor shall be rated in category "A", "B" & "C". The vendor with rating "C" shall be disqualified/debarred from participating in the tender for certain period.

30. Items shall be despatched only after obtaining despatch clearance from BNPM

31. Submission of Sample :

500 grams of sample quartz sand shall be couriered to the below mentioned address along with the bid. Acceptance of sample shall be the part of techno-commercial evaluation.

Kind Attn: Mr.Alok Kumar,
Deputy General Manager,
Administrative office Building,
Entry Gate 1, Paper Mill Compound,
Note Mudran Nagar,
Mysore – 570003, Karnataka, India

All the above terms and conditions have been read, understood and accepted by me.

Authorized Signatory

Name of the Person Signing the quotation _____

Designation _____

Seal with address _____



**III. PROFORMA OF TECHNO-COMMERCIAL BID FOR SUPPLY OF SAND FOR
GYRO SAND FILTER**

Company Name,
Address.

To
The Managing Director,
BNPMIPL,
Mysore - 03

Dear Sir,

SUB : Part-I: Techno-Commercial Bid for Supply of Sand for Gyro Sand Filter
Ref: Your Tender Enquiry No. BNPM/TEN/SAND/287/2017-18 dated 20/12/2017

We have received your Tender enquiry cited and we are pleased to enclose the following as our techno-commercial bid for your kind consideration.

A. FIRM'S BIO DATA

I. Our company's profile.

- Name of the firm and complete address including branches; if any:
- Status of the firm: Proprietor / Partnership / Regd. Company / Co-op. Society
- GST Regn. No.: (A Copy enclosed)
- Income Tax P.A.N. No.: (A copy enclosed)
- Bankers and their Address:

II. List of our valuable customers:

B. CONFIRMATIONS:

1. We confirm that we have quoted exactly for the tendered product and will supply the tendered material strictly as per the sample submitted to you and Technical specifications & Quality control requirements.
2. We are the original manufacturer of the tendered product / wholesale authorized dealer / distributor of the original manufacturer and herewith enclose a valid authorized dealer /distributor certificate issued by M/s..... /Self certification as the case may be.
3. We have separately given our Price bid offer exactly as per format "Annexure A" in a sealed cover without any conditions /counter conditions. We also note that Price bid with conditions are liable for rejection.
4. We confirm that there would not be any price escalation during the supply period.



5. We confirm that we will abide by all the tender terms & conditions and we do not have any counter conditions. As required, we enclose herewith the complete set of copy of

Tender documents (including Terms & Conditions) duly signed by us with seal affixed as a token of our acceptance.

Thanking you,
Yours faithfully,

Seal

()

Name
Signature with date.



FORM – A: PRICE SCHEDULE FOR INDIGENOUS OFFERS

Name OF Bidder :

Offer No. & Date :

S. No.	Details of heads	INR
1.	Basic Price	
5.	Packing & Forwarding Charges	
6.	Freight & Insurance charges	
7.	GST	
8.	Others if any, (please specify)	
9.	Total price / MT - FOR destination (Mysore)	
10.	Total price for 100MT (in figures) – FOR Mysore	
11.	Total price for 100MT (in words) – FOR Mysore	

* 1. We confirm that the quoted price is inclusive of all statutory levies, duties, packing & forwarding, handling, loading, insurance and all other charges and charges for delivery at General Stores, BNPMIPL, Note Mudran Nagar, Mysore and is firm.

2. We confirm that there would not be any price escalation during the supply period.

3. We confirm that we will abide by all the tender terms & conditions and we do not have any counter conditions.

4. We confirm that the SAND will be supplied as per the sample submitted to you and as per your Technical specifications & Quality control requirements.

BIDDER'S SIGNATURE

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PRICE SCHEDULE FOR IMPORTED OFFERS

Name OF Bidder :

Offer No. & Date :

Sl. No.	Details of heads	Rate (In INR/USD/EURO)
1.	Basic Price per MT	
2.	Price per MT for FOB seaport	
3.	Price for 100 MT for FOB seaport	
4.	Insurance charges	
5.	Frieght Charges	
6.	Others if any, (please specify)	
7.	Price per MT . CIF Chennai Seaport	
8.	Total price for 100 MT (in figures) . CIF Chennai Seaport	
9.	Total price for 100 MT (in words) . CIF Chennai Seaport	
10.	Price per MT - DAP (Mysore)	
11.	Total price for 100 MT (in figures) . DAP Mysore	
12.	Total price for 100 MT (in words) . DAP Mysore	

1. We confirm that there would not be any price escalation during the supply period.
2. We confirm that we will abide by all the tender terms & conditions and we do not have any counter conditions.
3. We confirm that the SAND will be supplied as per the sample submitted to you and as per your Technical specifications & Quality control requirements.

BIDDER'S SIGNATURE

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